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DIRECTOR

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Corbin Tourism and Convention Commission

P.O. Box 956 Corbin, KY 40702
606-528-8860

Corbin Tourism and Convention Commission Request for Proposals

Project Name	DESIGN-BUILD PROJECT PRE-ENGINEERED STEEL CANOPY
Contact	Corbin Tourism and Convention Commission Maggy Kriebel, Director 606-528-8860 Maggy@corbinkytourism.com P.O. Box 956 Corbin, KY 40702
Date of Posting	September 1, 2017
Proposal Due Date	September 29, 2017
Proposal Submission Information	All proposals shall be delivered to Maggy Kriebel as noted here-in by close of business on September 29, 2017 at 4:00 p.m. Eastern Standard Time. Email verification will be sent that proposals were submitted on time. Proposals time stamped AFTER the closing period will be rejected and will not be considered.

Method of Delivery:

Proposals must be sealed and mailed to the Corbin Tourism and Convention Commission by 4:00pm on Monday September 29, 2017. Sealed proposals shall be mailed to: Corbin Tourism and Convention Commission C/O Maggy Kriebel P.O. Box 956 Corbin, KY 40702. No faxed or emailed proposals will be accepted.

Minimum Qualification:

Contractors who do not meet the minimum qualifications listed below shall not be considered a responsive bidder. Contractors must have, hold or maintain the following minimum standards/credentials:

- Minimum of three (3) projects with a magnitude like or similar to this project. References and past projects must be submitted with proposal.
- Contractor must provide proof of and ability to use a quality assurance program to ensure finish quality.
- Contractor must show ability to manage projects in this magnitude and also prove ability to maintain schedule and manpower for the projected period of the project October 9, 2017 to April 30, 2018.

Background:

The Corbin, KY Tourism and Convention Commission moved former Louisville & Nashville 0-8-0 2132 and tender, plus L&N steel bay window caboose number 30, and trucked them from Bainbridge, GA to Corbin in January of 2016. The equipment was placed on a display track adjacent to the former L&N passenger station, which will soon house a museum in the restored main waiting room. All three pieces of stock were fully cosmetically restored in August 2017. In an effort to protect the restored pieces, the Corbin Tourism and Convention Commission wishes to have a metal canopy to cover them. The Corbin Tourism Commission will furnish photographs of the stock.

Selection Criteria:

This is a BEST VALUE award. Corbin Tourism shall select a contractor based on past performance, ability to meet the minimum requirements and ability to show best long term value to Corbin. This is not a LOW COST/LOW BID contract award. Selection is made based on contractors' ability to provide as much of the scope of work as possible and to include comparable value performance and success.

The selection committee will review submissions for completeness, ability, credential and past performance with-in similar magnitude and scope. Cost packages will be reviewed and scaled on accuracy, cost and value to the Corbin Tourism and Convention Commission.

Wage Standards:

Davis-Bacon Wage Standards apply to all projects. Contractors must provide verification that contractor meets or exceeds the minimum standards of Davis-Bacon. Audits by Corbin Tourism may be conducted as allowed by law to ensure that standards are maintained. Prevailing wage standards provided in the packet.

Insurance:

The Corbin Tourism and Convention Commission must receive for review a copy of the Certificate of Insurance within 10 business days of contract award.

General Conditions require all contractors working for the Corbin Tourism and Convention Commission to carry liability and workmen's compensation insurance and to furnish proof of such coverage. The minimum coverage acceptable is:

- a. Statutory Workmen's Compensation Insurance.

- b. Public Liability not less than \$1,000,000 single limit per occurrence.
- c. Property Damage Liability, including Contractual Liability, with limits of not less than \$1,000,000 single limit per occurrence.
- d. Automobile Liability Insurance, including all Owner, non-Owner or hired vehicles, with limits of not less than \$500,000.00 single limit per occurrence.

The Corbin Tourism and Convention Commission shall be identified and listed as “additional insured”.

Bonding:

Proof of ability to bond the project is required as part of the Proposal.

SAM Registered:

Contractors must be registered in SAM and show current SAM registration as part of the Technical Response portion of this Package as well as provide DUN’s number.

Projected Period of Performance:

Project is expected to begin at contract award and bilateral signing of contract agreement and must end no later than six months from the start date. Failure to complete the project can impact the rest of project.

Submissions:

Proposals shall be submitted in two parts as noted here-in.

Part 1-Technical Proposal:

Technical proposals shall include all aspects of the scope of work, credentials, past projects, references and all other information required by this RFP.

Part 2-Pricing Proposal:

The fee proposal shall include, but not be limited to the schedule of costs for the below listed items:

1. Mobilization/Demobilization.
2. Insurance/Bonding.
3. Site Layout.
4. Site Plan (drawing). Foundation drawing to be furnished by contractor and stamped by an engineer
5. Concrete Work including footings,
7. Electrical Work, complete.
8. Structural Steel, complete.
9. Roof and Insulation, complete.

Terms and conditions shall be provided in this section by the contractor if they exist.

Proposals shall be submitted separate of each other and not in the same package as noted here-in.

1. Contractor's proposal shall include all necessary labor, materials, tools, equipment, and all other items necessary to complete the contract requirements in accordance with specifications, general conditions, special instructions, and all other provisions included in this RFP. The submittal must be signed by an official authorized to bind the offeror.
2. There shall not be damages or additional charges awarded for delays or extensions in time. The Owner shall not consider any additional costs by Bidders for coordination of project schedule or lack thereof.
3. The Corbin Tourism and Convention Commission reserves the rights to reject any and all Bids, waive any and all informalities not involving price, time or changes in the Work and to negotiate nonconforming, non-responsive, unbalanced or conditional Bids. The Corbin Tourism and Convention Commission reserves the right to reject the Bid or any Bidder if Owner believes that it is not in the best interest of the Project to make an award to that Bidder, whether the Bid is not responsive, the Bidder is unqualified, of doubtful financial ability and/or fails to meet any other pertinent standard of criteria established by the Owner.
4. Individual contractors shall provide expeditious transport and delivery of their products to the site to avoid delay in completion of the Work and Work of other Contractors. Individual Contractors shall provide onsite personnel and equipment for inspection, acceptance, unloading and handling of materials and equipment upon arrival. The Corbin Tourism and Convention Commission shall not be responsible for, nor accept Individual Contractor material and equipment deliveries.

RRP Posting Date: September 1, 2017

Bid Due Date: September 29, 2017

Anticipated Award Date: October 13, 2017

Insurance Due: October 20, 2017

Winning Contractor Expected to be on Location: October 20, 2017 (weather pending)

Project must be completed and cleaned as noted here-in no later than April 30, 2018

5. Individual Contractors shall provide their own clean-up and a proportional amount of the general clean-up. Contractors who are delinquent in their clean-up are subject to back charge.
6. Individual contractors are responsible for their own first aid, safety training and equipment, break facilities, drinking water and fire extinguishing equipment as may be required to perform their assigned work.

Scope of Work:

Furnish and install a Pre-Engineered Steel canopy to cover fully restored cosmetic stock that includes a steam engine, coal tender and caboose. This is a Design-Build project. These specifications are general; not to be deemed exclusive and, are to be used as a guide only. This project shall include all permits, site clearing, the building, footings, foundations, sand, piping, hardware, steel frames, steel trusses, roof metal, all anchoring devices, straps, shields, clips, screws, bolts, insulation, and any incidentals necessary to complete the work. All work must be performed in accordance with this RFP, specifications, general conditions, special instructions, and all other provisions under this contract as well as current building code requirements and industry standards. No money shall be paid for any extra work or modifications to the specifications unless such work or modification is expressly approved in writing by the owners designated representative prior to execution.

Specifications for the canopy are as follows:

- Sized 125' X 25' X 22' with a 26 gauge, 2/12 double pitched, galvalume roof having 3 inches of insulation secured by wire or plastic netting and that contains gutters and downspouts as well as a snow/ice guard
- Structure must be able to withstand 90 MPH wind gusts, 25 lb snow load per square foot
- Structure must include a total of 8-8 foot LED strip lights on the underside of the roof. A total of 4 lights on each side spaced equal distances apart
- Name of pre-engineered building supplier shall be supplied by winning contractor

References:

Contractor shall provide no less than three (3), and no more than five (5), past project references for similar scope and magnitude projects.

Past Projects/Past Magnitude:

Contractor shall show no less than three (3), but no more than five (5), past projects with basic description of scope of work and basic cost magnitude.

Pre-bid Job Walk:

Contractors are encouraged, however it is not required to attend the job walk through. There will be a scheduled pre-bid job walk on September 13, 2017 at 10am that will last about one (1) hour. Following the job walk, any questions will be provided to all or any potential bidders for review.

Prevailing Law:

The Contractor's proposal and any contract entered in to are subject to all applicable statutes of the City of Corbin, Whitley County, KY and the United States or of the State and all applicable regulations and orders of the Federal, State, City of Corbin, KY or Whitley County, KY governments now in effect or which shall be in effect during the period of such contract. In the event of any conflict or ambiguity between any part of this RFP, and State or Federal Laws or Regulations, the latter shall prevail. Additionally, all items to be supplied or services to be performed under the bid shall conform to all applicable requirements of local, state and federal law.